



WELCOME



After Hours Program Information Packet

Group Overnight Adventures

Questions? Call us at [513-559-7730](tel:513-559-7730) or email education@cincinnati-zoo.org.

To reach a coordinator after 5:00pm the evening of your program, please call [513-236-0156](tel:513-236-0156).

*Note, please make sure all participants eat dinner before the start of the program.



Packet Information

Please forward and share this packet with any adult that is attending the overnight. Chaperones, teachers, parents, guardians can all benefit from this information.

This packet includes information about:

- Page 2: Packing Checklist (What to bring)
- Page 3: General Itinerary
- Page 4: Payment and Cancellation Policies
- Page 5: General Guidelines & Policies. Including Chaperone information and rules.
- Page 7: Map to Gate 1: Education Center Parking Lot
- See any FAQs on our website at www.cincinnati-zoo.org/oa-guides/

Packing Checklist:

Required Items for ALL overnight programs

- Closed-toed shoes (boots, sneakers)
- No flip flops/sandals (this is a rule for our special behind-the-scenes moment)
- Weather appropriate clothing, including coats/raincoats, umbrella, poncho
- Sleeping bags/sheets/blankets
- Pillow
- Toothbrush, Toothpaste
- Refillable Water Bottle
- Other Clothes
- Change of clothes for next day
- Pajamas
- Sweater/light jacket

Other Personal Items

- Please note: no showers available
- Deodorant
- Contacts/glasses & contact solution
- Brush/comb
- Face wash
- Washcloth
- Bug spray/Sunscreen
- Phone charger or charging pack. Outlets are located in each sleeping space.

Snacks

- Sleep with the Manatees, Adventures in Adaptations, African Predator Prowl and Overnight Safaris. There will be a set snack time during the night.
- Twiga Tented Safari programs include a s'mores roast at the end of the night. Let us know if you need any allergy-friendly items so we can have them in advance.

Please note that food cannot be delivered to the Zoo. All items must be brought in with you.

Please Do Not Bring:

- Tobacco/E-Cigarettes, Alcohol, or Firearms

**The Cincinnati Zoo & Botanical Garden is not responsible for lost/stolen items*

Sleep with the Manatees program participants are required to walk their items down to the Manatee Springs Building. This is about a 10-minute hike from where you park your cars.

Wagons, carts or rolling luggage are highly encouraged!



ITINERARY



General Itinerary

Arrival 6:45–7:00pm

- Arrive and park at Education's private lot at Gate 1, Erkenbrecher Ave ([map link](#))
- If the gate arm is down and a staff member is not outside, please use the callbox at the gate arm to call for assistance. Before 6:30pm we are working hard to get the night together for your program and may not be able to answer. Please be patient with us and we will be there as soon as possible to welcome your group!
- Get checked in, get your groups together, and bring in overnight items (we will tell you all that when you arrive!)
- If you are running late, please contact us at (513)-236-0156. We cannot accommodate late arrivals after 7:30pm.

Program 7:00–10:30pm

- Take night hikes, participate in fun, educational activities, get behind-the-scenes sneak peeks, and meet some of our animal ambassadors up close and personal!
- There is a designated snack time in the evening. Snack is not provided for program except for Twiga Tented Safari so coordinate snacks for your group.

Bedtime 10:30pm–7:00am

- Get ready for bed, get sleeping area ready, drift off to sleep. Bathrooms are available in all sleeping locations. Showers are not available.
- Please be respectful of others who are resting, which includes the animals around you.
- Chaperones, we encourage your help with keeping your group quiet and mindful during this time.

Wake-Up and Breakfast 7:00–8:00am

- Get ready for the day, pack up personal items, and enjoy breakfast.
- Sleep with the Manatees, African Predator Prowl and Adventures in Adaptations: breakfast includes variety of cereal, granola bars, fruit, juice, and coffee.
- Twiga Tented Safari programs: continental breakfast includes assorted pastries, fresh fruit, yogurt, and bagels along with juice and coffee.
- During breakfast groups can purchase shirts, patches and other fun souvenirs using cash or a credit/debit card.

Animal Program 8:00–9:00am

- Enjoy a fun and informative morning activity with our Animal Care Staff.

Explore the Zoo 9:00am–close

- Once the program has ended, you are welcome to explore the Zoo as you wish. Admission to the Zoo is included in your program fee.
- Those who choose to stay at the Zoo will need to move vehicles from the Education lot to another of our main lots. A supervisor will hand out parking passes to those moving vehicles.



POLICIES



Late Arrivals & Early Departures

Participants should arrive 15-minutes prior to program start time. If you are running late, please contact us at (513)-236-0156. We cannot accommodate arrivals after 7:30pm.

There are two options for participants that need to leave the program early. Participants must be accompanied by a staff member at all times

- Morning of program
 - African Predator Prowl, Adventures in Adaptations, Twiga Tented Safari: depart after 7:00am.
 - Sleep with the Manatees: depart after 7:45am.
 - The Manatee Building is located about a 10-minute hike away from the car parking lot and participants must be accompanied by staff while in the Zoo.
- Evening of Program
 - Depart at end of evening program at approximately 10:30pm.

Supervision/Chaperone Information

The Zoo requires one adult for every 7 children attending. Children younger than 5 years old are not permitted to attend overnight programs and may be asked to be picked up for the evening if they attend. Adults are responsible for the safety and behavior of the children at all times.

Adults do have a job for the evening! Our Educators are responsible for leading the group to the fun locations we will be visiting throughout the evening, but the chaperones are there to help keep everyone together and monitor the behavior of the group. Being at the zoo after hours is a privilege and it takes an army to ensure we are on our best behavior and seeing all the cool things!. If any adults have questions about what they may be responsible for throughout the evening, call us at [513-559-7730](tel:513-559-7730) or email education@cincinnati-zoo.org.

Payment Policy

- A 25% non-refundable deposit is required during booking based on your best, highest number of participants for your booking. This deposit is due no later than two weeks after you have booked your program date. This deposit will be applied to your total program fee.
- Finalized participant numbers (including all adults) and the balance of your program fee is due no later than four weeks prior to your program date.
 - Once a deposit is paid, you will only be able to *decrease* your participant number as we schedule the appropriate number of instructors based on your group size.
 - Minimum payment for African Predator Prowl, Adventures in Adaptations, and Sleep with the Manatees is for 15 participants. Minimum payment for Twiga Tented Safari is 1 tent.
- Accepted payments include check, credit/debit card, or purchase order. If you are paying with a PO, we require a copy of the actual PO; numbers only will not be accepted.
- Please call our Education Registrars at [513-559-7730](tel:513-559-7730) to finalize details and provide the rest of your program fee.

- Checks can be made out to: Cincinnati Zoo & Botanical Garden. Include your order number in the memo line of your payment. Please let us know if you will be paying with a check.
 - Mail: Cincinnati Zoo & Botanical Garden, ATTN: Education Department, After Hours Programs, 3400 Vine Street, Cincinnati Ohio 45220

Rescheduling and Cancellation Policy

Rescheduling Policy

- Group may reschedule their date once, up to two weeks before your program date.
 - At least 4 weeks in advance of your program date incurs no fees.
 - Between 15-28 days before your program date, \$200 rescheduling fee.
 - Less than 15 days before your program, is considered a cancellation and will follow the cancellation policy.

Cancellation Policy:

- All deposits are non-refundable after two weeks of booking your program.
- 14 days or more before your program date will be refunded any payments minus the deposit.
- Less than 14 days forfeit deposit and all other payments.

If you need to reschedule or cancel, please contact our Education Registrars at [513-559-7730](tel:513-559-7730) or email education@cincinnati-zoo.org as soon as possible.

Behavior and Damages

The Zoo reserves the right to end a program and require participants to leave for unruly or dangerous behavior. Guests will be billed for damages to Zoo property. Having chaperones who are attentive and ready to help with behavior issues throughout the evening is wonderful. We absolutely appreciate the chaperones!

Alcohol, Drugs and Firearms

Outside alcohol, drugs and firearms are not permitted on grounds at any time. This is a non-smoking facility; no one will be permitted to smoke/vape on Zoo grounds. If necessary, participants may make smoking arrangements with Zoo instructors during evening program hours only and at the Zoo instructors' discretion.

General Program Policies

Our experienced staff will explain and enforce rules during the program with help from you and the chaperones!

- Please respect the rocks, rails & roots! Always stay on the walkways in the Zoo, behind barriers, off fences and rocks, and out of plant areas.
- For the animals' well-being, please do not tap on the habitats' glass or throw things into habitats. Always respect the animals and their space, especially when they are getting their rest at night.
- Please respect Zoo facilities and leave each space as you found it.
- While the Zoo is closed, all guests (including adults) are permitted on Zoo grounds ONLY with an accompanying Zoo employee.
- Please set your cell phone to silent or vibrate and avoid using it unless there is an emergency. You



RESPECT THE ANIMALS AND PLANTS.

can use your phones for pictures but are encouraged to experience the moment without viewing it through a screen.

- If anyone gets sick in the middle of the program, they will be asked to leave. This is best for everyone involved to maintain a great experience and keep everyone safe and healthy.
- Bicycles, skates, Heelys, hoverboards, skateboards, roller blades and scooters are not permitted on Zoo grounds.

Guests must be kind to Zoo staff, no foul/hurtful/discriminatory language, and no violence against our staff or fellow guests, plants, and animals allowed. You may be asked to leave if anyone in your group breaks this rule.

Media Release Agreement

By participating in a Cincinnati Zoo & Botanical Garden program, all participants grant the Zoo permission to use and publish photographs, video, or audio, written statements and/or verbal interviews from participants. The Zoo is allowed all rights, title, and interest in the finished work and may transfer or broadcast the same to any individual, business, TV, radio station, or print media.

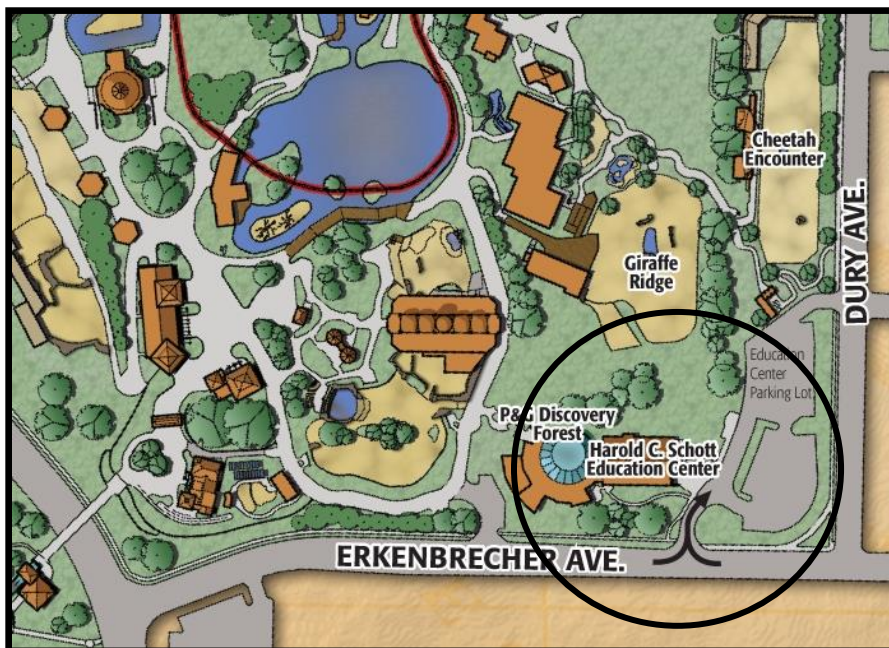
The Zoo thanks you in advance for your cooperation and for helping make your overnight program a memorable and educational experience!



DIRECTIONS



Harold C Schott Education Center, 52 Erkenbrecher Ave. Cincinnati, OH, 45220



1. Enter the Education Center parking lot at Gate 1/Erkenbrecher Gate, between Vine St. and Dury Ave.
2. Stop at the keypad, which controls the gate arm. You may need to push the button to speak to someone.
3. A staff member will direct you to park your car and wait until 15 minutes prior to the start of your program to come inside. At that time, your group can gather your items and come into the building to start your night!

FROM I-75 NORTH:

Take I-75 North to the Mitchell Ave. Exit (Exit 6).
Turn right onto Mitchell Ave.
*Follow Mitchell Ave. to Vine St.
Turn right on Vine St. at the light. (Walgreens is on the right.)
Follow Vine St. for approximately 1.4 miles.
Turn left onto Erkenbrecher Ave. at the light.
Turn left into the Education Lot/Gate 1 (½ block down on left).

FROM I-75 SOUTH:

Take I-75 South to the Mitchell Ave. Exit (Exit 6).
Turn left onto Mitchell Ave.
Follow directions above from *Mitchell Ave.

FROM I-74:

Take I-74 East to I-75 North and follow directions for "From I-75 North".

FROM I-71 NORTH:

Take I-71 North to the Martin Luther King Jr. Dr. Exit (Exit 3).
**Turn right onto Martin Luther King Jr. Dr. and follow for approximately 1.2 miles.
Turn right onto Vine St. and follow for approximately ¾ mile.
Turn right onto Erkenbrecher Avenue at the light.
Turn left into the Education Lot/Gate 1 (½ block down on left.)

FROM I-71 SOUTH:

Take I-71 South to the Martin Luther King Jr. Dr. Exit (Exit 3B).
Follow directions above from **.